



FORWARD PLAN

13 June 2014 - 13 October 2014

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14 **Keyword:** Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Allocations Policy and Application Form for City of York Council's Gypsy Roma and Travellers Sites

Description: Purpose of Report: To seek approval of the revised and updated Allocations Policy and Application Form, in order to allocate pitches across the Council's three sites fairly and consistently. The Cabinet Member is asked to approve the updated draft policy and application form to be implemented forthwith.

This decision will now be made during July as further clarification is required.

Wards Affected: Hull Road Ward; Osbaldwick Ward; Skelton, Rawcliffe & Clifton Without Ward

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Kate Grandfield, Strategy and Enabling Manager

kate.grandfield@york.gov.uk

Implications Equalities

Level of Risk: 01-03 Acceptable **Reason Key:**

Making Representations: Contact Report Author Kate Grandfield on 01904 554076 or kate.grandfield@york.gov.uk

Process: Contact Report Author Kate Grandfield

Consultees: York Travellers Trust. Applicants on the York Travellers site waiting list.

Background

Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14
Keyword: Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

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Description: Purpose of Report: To seek approval of the revised and updated Allocations Policy and Application Form, in order to allocate pitches across the Council's three sites fairly and consistently. The Cabinet Member is asked to approve the updated draft policy and application form to be implemented forthwith.

This decision will now be made during July as further clarification is required.

Wards Affected: Hull Road Ward; Osbaldwick Ward; Skelton, Rawcliffe & Clifton Without Ward

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities
Lead Director: Director of Communities & Neighbourhoods
Contact Details: Kate Grandfield, Strategy and Enabling Manager

kate.grandfield@york.gov.uk

Implications Equalities

Level of Risk: 01-03
Acceptable
Reason Key:

Making Representations: Contact Report Author Kate Grandfield on 01904 554076 or kate.grandfield@york.gov.uk

Process: Contact Report Author Kate Grandfield

Consultees: York Travellers Trust. Applicants on the York Travellers site waiting list.

Background

Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee
on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/06/14 and 30/06/14

Keyword: Be significant in terms of its effects on communities; Health, well-being and care; Life in the community; Legal; Environment; Crime & Disorder; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Housing and Community Safety Legal Actions

Description: Purpose of Report: To inform the Cabinet Member of the outcome of formal enforcement action taken in accordance with the enforcement policy for environmental health, trading standards, housing services and licensing services in the period 1st October 2013 to 31 March 2014.

The Cabinet Member is asked to review prosecution work and approve the continuation of the current policy on legal actions.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Colin Rumford, Head of Public Protection

colin.rumford@york.gov.uk

Implications: C&C, Legal

Level of Risk: 01-03
Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Colin Rumford on colin.rumford@york.gov.uk or (01904) 551502

Process: Contact Report Author Colin Rumford

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14
Keyword: Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2013 Tenant Satisfaction Survey Results

Description: Purpose of Report: To provide the results of the 2013 Tenant Satisfaction Survey.

The Cabinet Member is asked to: a) Consider and accept the results of the 2013 Satisfaction Survey b) Agree to run a comparable Tenant Satisfaction Survey in 2014 c) Agree the options in paragraph 41 should be explored to increase the response rate from younger tenants.

This decision will now be made in July as further work is required.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03
Acceptable
Reason Key:

Making Representations: Contact Report Author Jo Harrison on jo.harrison@york.gov.uk, Tel 01904 554340

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/07/14 and 31/07/14
Keyword: Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Homeless Review 2013-14

Description: Purpose of Report: To advise the Cabinet Member of achievements and issues in service in 2013-14 and to agree targets for 2014-15.

The Cabinet Member is asked to agree targets for 2014-15.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Becky Ward, Service Manager

becky.ward@york.gov.uk

Implications: Equalities, Financial, Legal

Level of Risk: 09-15 Constant monitoring required
Reason Key:

Making Representations: Contact Report Author - Becky Ward - 01904 55 4040
becky.ward@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee
on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance & Performance

Meeting Between **Keyword:** Property

Date: 01/07/14 and
31/07/14

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Lifting of Restrictive Covenants at Clifton Moor

Description: Purpose of Report: Agreement of Asset Management Policy to address requests to lift restrictive covenants placed on office premises at Clifton Moor when the offices were first constructed, in order to enable redevelopment for housing.

The Cabinet Member is asked to agree the adoption of the attached policy in considering lifting restrictive covenants on office developments at Clifton Moor.

Wards Affected: Skelton, Rawcliffe & Clifton Without Ward

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications Legal, Planning, Property

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Author
Tracey Carter 01904 553419
tracey.carter@york.gov.uk

Process: Contract Report Author

Consultees: Housing Services, Planning, Finance, Legal, Housing

Associations and private developers

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14
Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Rewiring Public Services – Proposals for Transformation of Services

Description: Purpose of Report: The paper will set out the work to transform place-based services, adult social care, children's social care and customer services over the next three years. It will describe how the innovation programme, ICT capital funding and a new organisation development programme will support the council to achieve its transformation objectives. The paper will set out the savings to be made over the next 2 years.

Cabinet will be asked to agree the proposals to progress with the transformation, including consultation and co-design with residents, and agree the initiation of implementation.

Wards Affected: All Wards

Report Writer: Stewart Halliday
Deadline for Report: 17/06/14
Lead Member: Councillor Dafydd Williams, Cabinet Leader & Economic Development
Lead Director: Chief Executive, Director of Customer & Business Support Services
Contact Details: Stewart Halliday
stewart.halliday@york.gov.uk

Implications Equalities, Financial, Highways, Resources, ITT, Legal

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author Stewart Halliday on 01904 553402 stewart.halliday@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Rewiring Public Services – Proposals for transformation of services

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Be significant in terms of its effects on communities;
Property

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: The Future of the Burnholme College site

Description: Purpose of Report: To set out responses to the public consultation on the future options for the Burnholme College site when the school closes in the summer and will put forward plans to develop the site as a Health and Community Hub.

Members are asked to:

- Note the results of the community consultation on future options for the Burnholme site
- Decide on the preferred option and;
- Agree the procurement of a development partner and delivery arrangements to take this forward.

Wards Affected: Heworth Ward

Report Writer: Tracey Carter **Deadline for Report:** 17/06/14

Lead Member: Cabinet Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications: All Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author - Tracey Carter on 01904 553419 or tracey.carter@york.gov.uk

Process: Public Consultation already undertaken. Contact report author.

Consultees: Local residents, local ward councillors, existing users of the site, local schools, Osbaldwick Parish Council

Background Documents: The Future of the Burnholme College site

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Be significant in terms of its effects on communities; Policy Framework

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes from the Local Plan Working Group Meetings of 31 March and 30 June 2014

Description: Purpose of Report: To inform Members of the recommendations from the Local Plan Working Group meetings on 31 March and 30 June, in their capacity as an advisory body to the Cabinet.

Cabinet are asked to approve the recommendations from the Local Plan Working Group meeting held on 31 March 2014, in relation to:

- Controlling Houses in Multiple Occupation – Supplementary Planning Document
- City of York Streetscape Strategy and Guidance.

and approve the recommendations from the Local Plan Working Group meeting held on 30 June 2014, in relation to:

- Draft Village Design Statements For Wheldrake, and For Strensall with Towthorpe For Consultation

Wards Affected: All Wards

Report Writer: Martin Grainger **Deadline for Report:** 17/06/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact: Martin Grainger, Principal Development Officer Forward

Details: Planning
martin.grainger@york.gov.uk

Implications Planning

Level of Risk: 04-08 Regular monitoring required
Reason Key: It is significant in terms of its effect on communities

Making Representations: Please contact report author Martin Grainger.

Process: Please contact report author Martin Grainger for further details.

Consultees: Please contact report author Martin Grainger for further details.

Background Documents: Minutes from the Local Plan Working Group 31 March 2014

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14 **Keyword:** Be significant in terms of its effects on communities; Policy Framework

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Minutes from the Local Plan Working Group Meetings of 31 March and 30 June 2014

Description: Purpose of Report: To inform Members of the recommendations from the Local Plan Working Group meetings on 31 March and 30 June, in their capacity as an advisory body to the Cabinet.

Cabinet are asked to approve the recommendations from the Local Plan Working Group meeting held on 31 March 2014, in relation to:

- Controlling Houses in Multiple Occupation – Supplementary Planning Document
- City of York Streetscape Strategy and Guidance.

and approve the recommendations from the Local Plan Working Group meeting held on 30 June 2014, in relation to:

- Draft Village Design Statements For Wheldrake, and For Strensall with Towthorpe For Consultation

Wards Affected: All Wards

Report Writer: Martin Grainger **Deadline for Report:** 17/06/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Martin Grainger, Principal Development Officer Forward Planning

martin.grainger@york.gov.uk

Implications Planning

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact report author Martin Grainger.

Process: Please contact report author Martin Grainger for further details.

Consultees: Please contact report author Martin Grainger for further details.

Background Documents: Minutes from the Local Plan Working Group 31st March 2014

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Business and industry

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Delivering Marketing and Business Development - Stage 2

Description: Purpose of Report: To present to Cabinet an options appraisal for the delivery of a new approach to city marketing and business development.

Members are asked:-

To approve the preferred option for delivery for city marketing and business development.

To approve the scope of staff and budgets to be reviewed in the establishment of the preferred option.

To approve the allocation of resource to progressing the preferred option.

This item has been deferred to July Cabinet to allow for additional development work on the proposals.

Wards Affected: All Wards

Report Writer: Katie Stewart **Deadline for Report:** 18/06/14

Lead Member: Cabinet Leader & Economic Development, Cabinet Member for Leisure, Culture & Tourism

Lead Director: Chief Executive, Director of Communities & Neighbourhoods

Contact Details: Katie Stewart, Head of Economic Development

katie.stewart@york.gov.uk

Implications Financial

Level of Risk: 04-08 Regular monitoring required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact report author Katie Stewart, Head of Economic Development on katie.stewart@york.gov.uk Tel (01904) 55 4418

Process: Please contact report author Katie Stewart, Head of Economic Development.

Consultees: Please contact report author Katie Stewart, Head of Economic Development.

Background Documents: Delivering Marketing and Business Development - Stage 2

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Be significant in terms of its effects on communities; Business and industry; Budget; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Improving York's City Centre: Reinvigorate York - Exhibition Square/Theatre Interchange & Duncombe Place/Blake Street Junction public realm improvement projects

Description: Purpose of Report: To feedback on the outcome of public consultation for Exhibition Square/Theatre Interchange Duncombe Place/Blake Street Junction projects. The report will also seek approval for the outline costed proposals of one specific aspect - the Exhibition and linked Better Bus Area Fund (BBAF) Theatre Interchange project. A further report to Cabinet in September 2014 will seek approval for the scheme proposals and funding for the remaining aspects of the Exhibition Square project and the Duncombe Place/Blake Street junction project. Members are asked to note the feedback from public consultation and agree scheme proposals and funding for the BBAF Theatre Interchange element of the Exhibition Square/Theatre Interchange project.

Due to a number of necessary tweaks on the final design prior to going ahead with the final report to Cabinet this item has been moved to 1 July Cabinet.

Wards Affected: Guildhall Ward

Report Writer: Andy Binner **Deadline for Report:** 17/06/14

Lead Member: Cabinet Member for Transport
Lead Director: Director of City & Environmental Services
Contact: Andy Binner

Details:

Andy.Binner@york.gov.uk

Implications

Equalities,Financial,Highways,Legal,M&C

Level of Risk:

04-08 Regular
monitoring
required

Reason Key:

It is significant in
terms of its effect on
communities

Making**Representations:**

Please contact the report author, Andy Binner for
full details on andy.binner@york.gov.uk or
(01904) 55 3231

Process:

Please contact the report author for full details.

Consultees:

Please contact the report author for full details.

**Background
Documents:**

Improving York's City Centre: Reinvigorate York -
Exhibition Square/Theatre Interchange &
Duncombe Place/Blake Street Junction public
realm improvement projects

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee
on:

14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Health, well-being and care; Life in the community; Economics and finance; Information and communication; Employment, jobs and careers; Budget; Policy Framework; Health; Housing

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Mid Year Review of the Financial Inclusion Steering Group and the York Financial Assistance Scheme

Description: Purpose of Report: To update progress on financial inclusion activities with particular emphasis on the York Financial Assistance Scheme.

Members are asked to receive the report for information as per Cabinet decision 7 December 2013.

To allow it to be presented at the same time as the Poverty Update report this item has slipped from 3 June to 1 July Cabinet.

[Previously published on forward plan under title “Financial Inclusion Strategy Group for 2013/14”]

Wards Affected: All Wards

Report Writer: Ian Floyd **Deadline for Report:** 19/06/14

Lead Member: Cabinet Member for Finance & Performance

Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

Implications Equalities, Financial

Level of Risk: 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact report authors: John Madden/Di Bull
Telephone (01904 551132/552260)
Email: di.bull@york.gov.uk/john.madden@york.gov.uk

Process: Contact Report Authors

Consultees: Contact report authors: John Madden/Di Bull
Telephone (01904 551132/552260)
Email: di.bull@york.gov.uk/john.madden@york.gov.uk

Background Documents: Annual Report from Financial Inclusion Strategy Group for 2013/14

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14 **Keyword:** Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Year-End Finance and Performance Delivery Report - 2013/14

Description: Purpose of Report: This report will review the financial outturn and performance delivery information for 2013/14. It will look at the operating context of the organisation and review the priorities for 2014/15 based on the Council Plan.

Members will be asked to note the information contained in the report.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 19/06/14

Lead Member: Cabinet Member for Finance & Performance
Lead Director: Chief Executive, Director of Customer & Business Support Services

Contact Details: Jayne Venables, Interim Head of Performance, Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications: Financial

Level of Risk: 01-03 **Reason Key:** Acceptable

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees: Please contact the report author.

Background Documents:

Year-End Finance and Performance Delivery Report - 2013/14

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14 **Keyword:** Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Treasury Management Annual Report & Review of Prudential Indicators 2013/14

Description: Purpose of Report: To set out an annual treasury management review of activities and the actual prudential and treasury indicators for 2013/14

Members are asked to (i) Note the 2013/14 performance of Treasury Management activity and (ii) Note the compliance with and movements of the Prudential Indicators in Annex A.

Wards Affected: All Wards

Report Writer: Ian Floyd **Deadline for Report:** 19/06/14

Lead Member: Cabinet Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Author - Ian Floyd
ian.floyd@york.gov.uk 01904 551100

Process: Contact Report Author

Consultees: Contact Report Author

Background Treasury Management Annual Report & Review of

Documents:

Prudential Indicators 2013/14

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14 **Keyword:** Budget

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Capital Programme Outturn 2013/14 and revisions to the 2014/15 – 2018/19 Programme

Description: Purpose of Report: To set out the capital programme outturn position including any under or over spends, over funding of the programme and an update as to the impact on future years of the programme.

Members are asked to: Note the 2013/14 capital outturn position of £44.616.m and approve the requests for re-profiling totalling £17.348m from the 2013/14 programme to future years and to note the additions in future years totalling £1.769

Wards Affected: All Wards

Report Writer: Ian Floyd **Deadline for Report:** 19/06/14

Lead Member: Cabinet Member for Finance & Performance
Lead Director: Director of Customer & Business Support Services
Contact Details: Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required **Reason Key:**

Making Representations: Contact Report Author Ian Floyd -
ian.floyd@york.gov.uk 01904 551100

Process: Contact Report Author

Consultees: Contact Report Author

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee
on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Request for the extension of the Children's Transport Services Contracts from 1 March 2015 – 31 August 2016

Description: Purpose of Report: To request an extension to the following Children's Transport Services Contracts :
Lot 1 Home to School Transport (West York)
Lot 2 Home to School Transport (North York)
Lot 3 Home to School Transport (South East York)
Lot 4 Home to School Transport - Applefields and Hob Moor Oaks Special Schools
Lot 5 Contact Visits
Lot 7 Any journeys starting or finishing outside the City of York Council area

Members will be asked to approve the extension of the above contracts for a period of 18 months up to 31 August 2016

This item has been withdrawn from the forward plan as the decision has been taken under delegated authority by the Director of Customer & Business Support Services and the Assistant Director Governance & ICT.

Wards Affected: All Wards

Report Writer: Sarah Kingston **Deadline for Report:** 19/06/14

Lead Member: Cabinet Member for Education, Children & Young People
Lead Director: Director of Education, Skills & Children's Services
Contact: Mark Ellis

Details:

mark.ellis@york.gov.uk

Implications Financial

Level of Risk: 01-03
Acceptable

Reason Key:

A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: by email to the report author

Process: Contact Report Author

Consultees: n/a

Background Documents: Request for the extension of the Children's Transport Services Contracts from 1 March 2015 – 31 August 2016

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 14/07/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Finance & Performance

Meeting Date: 17/07/14
Keyword: Be significant in terms of its effects on communities; Life in the community

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Applications for Community Right to Bid under the Localisms Act 2011.

Description: Purpose of Report: This report presents applications to list The Mitre Public House, Rawcliffe and The Fox Inn as assets of community value.

The Cabinet Member is asked to decide whether the above two public houses should be added to the list of assets of community value.

Wards Affected: Holgate Ward; Skelton, Rawcliffe & Clifton Without Ward

Report Writer: Tim Bradley
Deadline for Report: 03/07/14

Lead Member: Councillor Dafydd Williams
Lead Director: Director of Customer & Business Support Services
Contact Details: Tim Bradley

Implications: Legal

Level of Risk: 01-03
Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author - Tim Bradley on tim.bradley@york.gov.uk or 01904 55 3355

Process: Contact Report Author

Consultees: Capital and Asset Board

**Background
Documents:**

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee
on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/08/14 and 30/08/14

Keyword: Be significant in terms of its effects on communities; Health, well-being and care; Leisure and culture; Business and industry; Employment, jobs and careers; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: National Service Plans for Environmental Health

Description: Purpose of Report: To inform the Cabinet Member of the service plans for food law enforcement and health and safety law which are produced on an annual basis in response to national requirements.
The Cabinet Member is asked to approve these plans.

This decision has been deferred until August as further work is required.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sean Suckling

sean.suckling@york.gov.uk

Implications: C&C, Equalities, Legal

Level of Risk: 04-08 Regular monitoring required

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author Sean Suckling - 01904 551599 sean.suckling@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/08/14 and 31/08/14
Keyword: Housing

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: 2013/14 Tenant & Leaseholder Annual Report

Description: Purpose of Report: To meet the HCA regulatory requirement to provide tenants and leaseholders with performance information on their housing service.

The Cabinet Member is asked to approve the 2013/14 Tenant and Leaseholder Annual Report for printing and distribution with the September edition of Streets Ahead.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Jo Harrison, Service Development Manager

jo.harrison@york.gov.uk

Implications

Level of Risk: 01-03
Acceptable
Reason Key:

Making Representations: Contact Report Author Jo Harrison, Tel 554340, email: jo.harrison@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee
on:

15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

Meeting Date: Between 01/08/14 and 31/08/14
Keyword: Be significant in terms of its effects on communities; Environment; Health

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: A Draft Framework for York's Third Air Quality Action Plan (AQAP) 2014 to 2020.

Description: Purpose of Report: To present a draft framework for York's third Air Quality Action Plan (AQAP3), the main delivery plan for measures in the Low Emission Strategy (LES). The report takes into account the findings and recommendations of the York LEZ study, the York anti-idling study and the York electric bus study. Central to the proposed framework is the concept of a 'Clean Air Zone (CAZ)' where bus emissions will be regulated, based on their frequency.

The Cabinet Member is asked to approve the development of a CAZ and the wider framework for AQAP3.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Transport, Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Elizabeth Bates, Mike Southcombe

elizabeth.bates@york.gov.uk,
mike.southcombe@york.gov.uk

Implications Highways, M&C

Level of Risk: 21-25 Register as corporate risk **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Contact Report Author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Be significant in terms of its effects on communities; Life in the community; Business and industry; Information and communication; Education

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: York - Fairtrade City

Description: Purpose of Report: To advise Cabinet Members regarding recent progress made under the York Fairtrade City initiative and to engage in debate about how the Council and its partners could increase support and promotion for the scheme.

Members are asked to note progress highlighted against the current Fairtrade Action plan and engage in debate about how the Council and its partners could increase support and promotion for the scheme.

This item has been deferred to the July meeting in order to allow further consideration of the financial implications of recommendations.

This item has been deferred to the September meeting to allow consideration of the financial considerations of being a Fairtrade City.

Wards Affected: All Wards

Report Writer: Stewart Halliday **Deadline for Report:** 23/07/14

Lead Member: Cabinet Member for Health & Community Engagement

Lead Director: Director of Communities & Neighbourhoods

Contact: Stewart Halliday

Details:

stewart.halliday@york.gov.uk

Implications

Level of Risk: 01-03
Acceptable

Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact report author Stewart Halliday
01904 553402 stewart.halliday@york.gov.uk

Process: Contact Report Author Stewart Halliday

Consultees: Contact Report Author Stewart Halliday

Background Documents: York - Fairtrade City

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14
Keyword: Legal

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: EU Service Directive - Tacit Authorisation

Description: Purpose of Report: For the Council to implement the requirements of the EU Service Directive. The Cabinet Member is asked to approve the Council implementation of the EU Service Directive.

Due to the recent change in Cabinet Member responsibilities, this decision will now be taken during May.

This decision will now be made during June to allow for amendments to the report.

This decision will now be made during July as further work is required.

This decision will now be made during September as further work is required to understand the impact.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities, Cabinet Member for Transport

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Lesley Cooke

lesley.cooke@york.gov.uk

Implications: Legal

Level of Risk: 01-03
Acceptable

Reason Key:

Making Representations: Contact Report Author - Lesley Cooke on Tel:
01904 551515 lesley.cooke@york.gov.uk

Process: Contact Report Author Lesley Cooke

Consultees: Contact Report Author Lesley Cooke

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet Member for Homes & Safer Communities

Meeting Date: Between 01/09/14 and 30/09/14
Keyword: Be significant in terms of its effects on communities

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Review of the Accreditation Scheme

Description: Purpose of Report: To update the Cabinet Member about the progress of Yorproperty, the voluntary accreditation scheme since introduction in December 2013.

The Cabinet Member is asked to consider the next steps to ensure that standards continue to be improved in the private rented sector.

The Cabinet Member is also asked to acknowledge the success of the scheme to date and to consider and agree the next steps.

Wards Affected: All Wards

Report Writer:
Deadline for Report:

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Ruth Abbott, Jeremy Smawfield

jeremy.smawfield@york.gov.uk

Implications: C&C

Level of Risk: 01-03 Acceptable
Reason Key: It is significant in terms of its effect on communities

Making Representations: Contact Report Author - Ruth Abbott, Tel 554092, email: ruth.abbott@york.gov.uk

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Housing

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Review of the Housing Revenue Account Business Plan

Description: Purpose of Report: To review the Housing Revenue Account Business Plan.

Members are asked to approve the changes to the Business Plan.

This item will now be considered at the April Cabinet to allow officers more time to produce the report.

This item has been deferred to July 2014 to allow time for further consultation including undertaking a peer review with Darlington Borough Council.

This decision will now be taken by Cabinet at their meeting in September in order to allow time to conclude work on the financial appraisal.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Homes & Safer Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Tom Brittain, Housing Operations Manager - City Team

tom.brittain@york.gov.uk

Implications: Financial, ITT, Property

Level of Risk: 01-03
Acceptable

Reason Key:

Making Representations: Contact Report Author
Tom Brittain, 01904 551262
tom.brittain@york.gov.uk

Process: Contact Report Author Tom Brittain:
tom.brittain@york.gov.uk or 01904 551262

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 01/07/14 **Keyword:**

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Community Conversations: Next Steps

Description: Purpose of Report: This report updates the Cabinet on progress with the Community Conversations Initiative.

Members are asked to agree the next steps in the development of Community Conversations.

Wards Affected: All Wards

Report Writer: Kate Stoker **Deadline for Report:** 19/06/14

Lead Member: Cabinet Member for Health & Community Engagement

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Mary Bailey, Head of Play and Young People's Cultural Entitlement
mary.bailey@york.gov.uk

Implications

Level of Risk: 01-03 **Reason Key:**
Acceptable

Making Representations: Contact Report Author mary.bailey@york.gov.uk
01904 551812

Process: Contact Report Author

Consultees: Contact Report Author

Background Documents: Community Conversations: Next Steps

Call-In

If this item is called-in, it will be considered by the 14/07/14

Corporate and Scrutiny Management Committee
on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Health, well-being and care; Leisure and culture; Life in the community; Science, technology and innovation; People and organisations; Employment, jobs and careers; Budget; Legal; Property; Audit

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Community Stadium & City Leisure Facilities

Description: Purpose of Report: To inform Members of the outcome of the procurement process, the appointment of a preferred bidder and seek necessary authority to proceed with the project.

Members are asked to note progress and appointment of preferred bidder, risks associated going forward and budget implications.

Members are also asked to agree the proposals as outlined in the officer recommendations of the report.

Wards Affected: Haxby & Wigginton Ward; Heslington Ward; Heworth Ward; Huntington & New Earswick Ward

Report Writer: Tim Atkins, Charlie Croft **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of City & Environmental Services

Contact: Tim Atkins, Charlie Croft, Assistant Director Communities

Details: and Culture

tim.atkins@york.gov.uk, charlie.croft@york.gov.uk

Implications All Implications

Level of Risk: 09-15 **Reason Key:** It is significant in
Constant terms of its effect on
monitoring communities
required

Making Please contact the report author Tim Atkins on
Representations: tim.atkins@york.gov.uk or 01904 551421

Process: Please contact the report author.

Consultees: Please contact the report author.

Background Community Stadium & City Leisure Facilities
Documents:

Call-In

If this item is called-in, it will be considered by the 15/09/14
Corporate and Scrutiny Management Committee
on:

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; People and organisations; Information and communication; Employment, jobs and careers; Budget; Policy Framework; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Flood Risk Management Strategy

Description: Purpose of Report: The report presents the draft Flood Risk Management Strategy to Cabinet Members for comment and recommendations in advance of the production of the final report for external consultation.

Members are asked to: Review the strategy at Annex 1 of the report and provide comments and recommendations to inform and develop the draft strategy.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Steve Wragg, Flood Risk Manager

Tel: 01904 553401
steve.wragg@york.gov.uk

Implications: Financial, Legal, M&C, Planning

Level of Risk: 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact report author Steve Wragg on steve.wragg@york.gov.uk or 01904 553401

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: York Flood Risk Management Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/09/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education and skills; Leisure and culture; Life in the community; Science, technology and innovation; Business and industry; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Legal; Property; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Guildhall and Riverside creating a Digital Media and Arts Centre

Description: Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

This item has been slipped to the September Cabinet to allow further work and discussions on the proposals.

Wards Affected: All Wards

Report Writer: David Warburton **Deadline for Report:** 25/09/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact: David Warburton

Details: david.warburton@york.gov.uk

Implications: Financial, ITT, Legal, M&C, Planning, Property

Level of Risk: 16-20 Action plan required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

Process: Cabinet - Contact Report Author David Warburton

Consultees: Project partners / business community

Background Documents: York Guildhall and Riverside creating a Digital Media and Arts Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Education and skills; Health, well-being and care; Leisure and culture; Life in the community; Science, technology and innovation; People and organisations; Employment, jobs and careers; Budget; Legal; Property; Audit

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Community Stadium & City Leisure Facilities

Description: Purpose of Report: To inform Members of the outcome of the procurement process, the appointment of a preferred bidder and seek necessary authority to proceed with the project.

Members are asked to note progress and appointment of preferred bidder, risks associated going forward and budget implications.

Members are also asked to agree the proposals as outlined in the officer recommendations of the report.

Wards Affected: Haxby & Wigginton Ward; Heslington Ward; Heworth Ward; Huntington & New Earswick Ward

Report Writer: Tim Atkins, Charlie Croft **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Leisure, Culture & Tourism

Lead Director: Director of City & Environmental Services

Contact Details: Tim Atkins, Charlie Croft, Assistant Director Communities and Culture

tim.atkins@york.gov.uk, charlie.croft@york.gov.uk

Implications All Implications

Level of Risk: 09-15 **Reason Key:** It is significant in terms of its effect on communities
Constant monitoring required

Making Representations: Please contact the report author Tim Atkins on tim.atkins@york.gov.uk or 01904 551421

Process: Please contact the report author.

Consultees: Please contact the report author.

Background Documents: Community Stadium & City Leisure Facilities

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 09/09/14

Keyword: Be significant in terms of its effects on communities; Leisure and culture; Life in the community; People and organisations; Information and communication; Employment, jobs and careers; Budget; Policy Framework; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Flood Risk Management Strategy

Description: Purpose of Report: The report presents the draft Flood Risk Management Strategy to Cabinet Members for comment and recommendations in advance of the production of the final report for external consultation. Members are asked to: Review the strategy at Annex 1 of the report and provide comments and recommendations to inform and develop the draft strategy.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 18/08/14

Lead Member: Cabinet Member for Environmental Services, Planning & Sustainability

Lead Director: Director of City & Environmental Services

Contact Details: Steve Wragg, Flood Risk Manager
Tel: 01904 553401
steve.wragg@york.gov.uk

Implications: Financial, Legal, M&C, Planning

Level of Risk: 16-20 Action plan required **Reason Key:** It is significant in terms of its effect on

communities

Making Representations: Please contact report author Steve Wragg on steve.wragg@york.gov.uk or 01904 553401

Process: Please contact report author.

Consultees: Please contact report author.

Background Documents: York Flood Risk Management Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/09/14

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 07/10/14

Keyword: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Education and skills; Leisure and culture; Life in the community; Science, technology and innovation; Business and industry; People and organisations; Economics and finance; Information and communication; Government, politics and public administration; Employment, jobs and careers; Budget; Legal; Property; Environment

Item Type: Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: York Guildhall and Riverside creating a Digital Media and Arts Centre

Description: Purpose of Report: To ask Cabinet to approve the procurement of a commercial partner to facilitate the creation of a digital media and arts centre in the Guildhall complex.

Members are asked to note the progress made in developing the project to date, following cabinet approval of the development fund 16 July 2013, and to approve the procurement of a commercial partner to work alongside the council in further developing and delivering the project.

This item has been slipped to the July Cabinet to allow further discussions in respect of the development and delivery of the project.

This item has been slipped to the September Cabinet to allow further work and discussions on the proposals.

Wards Affected: All Wards

Report Writer: David Warburton **Deadline for Report:** 25/09/14

Lead Member: Councillor Dafydd Williams

Lead Director: Director of Customer & Business Support Services

Contact: David Warburton

Details: david.warburton@york.gov.uk

Implications: Financial,ITT,Legal,M&C,Planning,Property

Level of Risk: 16-20 Action plan required

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Contact Report Author David Warburton on david.warburton@york.gov.uk or 01904 551312

Process: Cabinet - Contact Report Author David Warburton

Consultees: Project partners / business community

Background Documents: York Guildhall and Riverside creating a Digital Media and Arts Centre

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 20/10/14